Our purpose is to educate all of our children and enable them to become effective members of society.

### DIARY DATES

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>February 12th</td>
<td>Interschool Sport Home</td>
</tr>
<tr>
<td>February 15th</td>
<td>School Council Meeting</td>
</tr>
<tr>
<td>February 19th</td>
<td>Interschool Sport Away Mother of God</td>
</tr>
<tr>
<td>February 22nd</td>
<td>Fun Family Evening 5:00 – 7:00pm</td>
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<tr>
<td>February 26th</td>
<td>Interschool Bye</td>
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<tr>
<td>February 29th</td>
<td>Preps Attend Full Time</td>
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<tr>
<td></td>
<td>Parent Teacher Meetings</td>
</tr>
<tr>
<td>March 4th</td>
<td>Interschool Sport Away Sunshine</td>
</tr>
<tr>
<td>March 5th</td>
<td>Bunnings Sausage Sizzle</td>
</tr>
<tr>
<td>March 11th</td>
<td>Interschool Sport Away Ardeer</td>
</tr>
<tr>
<td>March 14th</td>
<td>Labour Day Public Holiday</td>
</tr>
<tr>
<td>March 15th</td>
<td>Cultural Diversity Week Harmony Walk</td>
</tr>
<tr>
<td>March 18th</td>
<td>Interschool Sport Away St Peter’s</td>
</tr>
<tr>
<td></td>
<td>Cultural Diversity Week Lunch</td>
</tr>
<tr>
<td>March 21st</td>
<td>School Council</td>
</tr>
<tr>
<td>March 24th</td>
<td>Canteen Meal Deal Day</td>
</tr>
<tr>
<td></td>
<td>End of Term -2:30pm Dismissal</td>
</tr>
</tbody>
</table>

| April 11th   | Term 2 Begins                              |

love how easy it will be keeping up to date with all that is going on at school.

### Supervision of Students in the Yard Before & After School

Staff supervise children in the playground before school from 8:50 to 9:00 am and after school from 3:20 to 3:35 pm. Outside of these times supervision is the responsibility of parents/guardians. Also, children should not use the play before or after school unless they are supervised by their own parent or guardian.

### Message from the Principal

Welcome back to Albion Primary School for what promises to be another exciting year. A warm welcome to those students and parents who are new to the school this year.

I encourage all parents to become involved and help us to continue to make Albion the wonderful school it is. Every effort is made to ensure the school offers the best possible learning environment for our children. There are times when decisions taken do not suit everyone but please be assured that we use the guiding principle of what is best for our children when making decisions.

I have included a diary of dates for your information. Please keep these dates handy but be aware that there may be changes at short notice.

Many of the activities listed will be elaborated on over the next few weeks so please keep a look out for the Newsletter, which is published regularly.

For our new parents a short summary of some of the formalities/activities follows:

School Website

http://www.albionps.vic.edu.au

You are able to access current information, newsletters, school calendar, notes for excursions, complete online absence notes and find out about our school’s polices and other information.

Take the time to have a look at it and we’d love your feedback.

It is a continuing work in progress and things will be updated on a regular basis, so put the link into your favourites and keep visiting.

Our school website is also mobile friendly! It’s like an app but better. You can save dates from the website directly into your mobile phone’s calendar – no copying and pasting.

Please visit our website and view the short video on the home page. We are sure you will
School Council
A team of parents and teachers who assist with setting the long-term future of the school and maintaining oversight of the school’s operation. School Council is not responsible for running the school – that is the job of the principal.

Parent Teacher Meetings
Two formal meetings are conducted during the year. The first will be held on Monday 29th February and will provide the opportunity to meet with your child’s/children’s teacher(s) and share information. Further details will be sent home shortly. The second interview early in term 3 will take the form of a conference. Further details will be sent home at a later date.

Parents’ Club
A group of parents who meet regularly to support our school by planning and implementing a range of activities including: school banking, fundraising and assisting with the Breakfast Club. Information regarding forthcoming meetings and events will be placed in the newsletter.

Staffing
Our staff for term 1:
P/1A Belinda Pollard
P/1B Tracy Quimbo
1/2A Shelly Scarbrough
2/3A Rebecca Zapparoni
3/4A Donna George
4/5A Wayne Haren
5/6A Jenny Ryan
Performing Arts Jann Turner
Library Sally Tikulin
Physical Education Marita Ryan
Language Other Than English-Italian Mary Marchi
Reading Recovery Andrea Murray
Learning Support Aide Betty Batty
Learning Support Aide Kristy Hewat
Learning Support Aide Lorraine Farrugia
Learning Support Aide Angela Paschalidis
Learning Support Aide Sandra Spurr
Oral Language Consultant Rachael Furner
School Psychologist Elizabeth Williams
School Speech Pathologist Kiersten Broderick
Maintenance & Gardening Ron Justice
Multi-Cultural Aide Tram Nguyen
Business Manager Jan Van Berendonk
Asst. Principal Adrienne Williamson
& Welfare Matt Coughlan
Principal

Weekly Whole School Assembly
Our weekly whole school assembly will be conducted each Friday afternoon commencing at approximately 3:00pm in the Village. Parents are most welcome to attend.

Arriving On Time
It is most important that students participate fully in the school’s programs and I would ask parents to make sure that their children are at school ready to commence work by 9:00am. Late arrival means that your child will miss out on lesson and activity introductions and interrupt the learning of other children. Your assistance with this matter is greatly appreciated.

School Council
The time has come to start the process of electing our new School Council. School Council is responsible for a variety of areas of the school’s operation and is the official conduit between the school and the community.
The School Council meets most months and last year meetings were held on the third Monday of the month commencing at 5:45pm. Various sub committees meet prior to the meeting to develop recommendations for the full council meeting. Normally there is one subcommittee meeting per month as well. The twelve member Albion Primary School Council is comprised of six elected parents, two community members, three elected staff members and the principal as the executive

Our Values: Respect, Honesty, Care, Learning & Achievement
officer. Elected members are appointed for a 2 year term.
There are two parent vacancies on School Council.

The timeline for the process is as follows:
- Monday 22\textsuperscript{nd} February - Call for nominations
- Monday 29\textsuperscript{th} February - Close of nominations
- Wednesday 2\textsuperscript{nd} March - List of candidates and nominators will be displayed
- Monday 6\textsuperscript{th} March - Ballot papers distributed (if number of nominations exceeds number of vacancies)
- Tuesday 14\textsuperscript{th} March - Close of ballot
- Wednesday 15\textsuperscript{th} March - Counting of votes and declaration of ballot
- Monday 23\textsuperscript{rd} March - Meeting to co-opt Community Members and the first meeting of the new School Council

Nomination forms will be available from the on Monday 22\textsuperscript{nd} February.

School Injuries and Insurance
Parents and guardians are generally responsible for paying the cost of medical treatment for injured students, including any transport costs. Most medical costs will be refundable by Medicare. If you are a member of an ambulance or health insurance fund, you may also be able to claim transport or other expenses from the fund.
The Department of Education and Training does not hold accident insurance for school students.
Parents wishing to take out personal injury insurance for their children need to organise this privately.

Personal Items Brought to School by Students, Parents, Staff and Visitors
Private property brought to school by students, parents, staff and visitors is not insured. Albion Primary School and the Department of Education and Training do not accept any responsibility for any loss or damage-this includes cars parked in the car park. Therefore students, parents, staff and visitors are strongly advised to leave any unnecessary and valuable items at home.

Safety At School-Staff Car Park & School Crossing
I have noticed that some parents are using the Staff Car Park to drop off and pick up students before and after school. This is an unsafe practice. I would urge all parents to park in the appropriate spaces outside of the school grounds as parental use of the Staff Car Park is not allowed at the beginning and end of the school day. Please see me should you require further information or clarification regarding this matter.
I would also remind parents to use the school crossing on Adelaide St and also remind children to use it. The practice of calling children across the road away from the crossing is quite dangerous and may lead to a serious accident. We will be working with children at school to remind them of appropriate Road Safety practices and I would urge parents to remind children to use the crossing and model this behaviour.

Prep Children
Congratulations to our Prep children on their terrific start to the school year! The Prep children will commence full time attendance from Monday 29\textsuperscript{th} February.

Working Together To Provide a Quality Education
As important as financial contributions are to the school, we also value your personal contribution very highly. We acknowledge and appreciate the range of interests, skills and talents within our parent community and encourage you to contribute to our school’s continued improvement. Your efforts are not only appreciated by the school but are also valued by your child.
Suggestions for your involvement in the school are outlined below:
- Joining School Council Sub-committees and/or working parties
- Joining the Albion Parents Club and/or assisting with fund raising activities
- Assisting in classrooms

Our Values: Respect, Honesty, Care, Learning & Achievement
• Assisting with organisation for school events (eg school production & performances)
• Assisting with covering of library & other books
• Assisting with publicity for the school
Please note that a current Working with Children Check is required for all school volunteers.
If you are able to support our school in some of the ways mentioned above please contact me at school.

School Toilets
The toilet block between the library and canteen is for student use only. Parents who need to use a bathroom while at school should use the bathroom located near the main office.

Regards
Matt Coughlan

Policies

There are a number of documents/forms, policies and information on our school website that you should make yourself familiar with. They include:
• School Values
• Student Engagement policy
• Student Dress Code policy
• Bullying Prevention policy
• School Rules
• Homework Policy
• Head Lice information
• Medication Authority form
• Absence notification form
If you are unable to access the website and would like to read any of the above documents, information or policies, please see Mrs Williamson at school.

Family Art Project
On Monday 15th February, a community artist is coming to school to talk to the students about the first stage of our school community art works. Each family will receive a pack that includes a tea towel and some fabric markers to create a family art work. Information will be included with the pack.

We can’t wait to see the art work families create.

Fun Family Evening

Monday 22nd February
5:00pm – 7:00pm

We invite all families to BYO picnic dinner and come along to have some fun together as a school community. There will be some activities that you can join in with and the opportunity to get together in a social situation. A separate poster was sent home about this event.

Albion Kids are Friendly Kids

The Albion Kids are Friendly Kids program aims to:
• Increase student awareness of specific social skills
• To improve the general tone of the school
• To foster a consistent whole school expectation of social interaction
Social skills based on the school’s values of Respect, Honesty, Care, Learning and Achievement are focussed on each term. As part of the Start Up program, children in every class have or are working through topics including:
• Bullying Naming It
• Rights and responsibilities
• Consequences Respect
• Rules Taking turns
• Playing together Team work
• Good winners/losers

Next week’s topic is Punctuality.

Every day counts!
It’s cool to be at school!
Be in line by 9!
It’s not OK to be away!

Our Values: Respect, Honesty, Care, Learning & Achievement
Children who are late for school have an effect on the teacher, other students in their class and on themselves in the following ways:

- They miss out on talking to their class teacher before school
- Miss out on playing/catching up with other children before school
- Miss out on vital organisation time
- Miss out on roll marking, note & money collection
- Miss out on learning time when they have to take their notes & money to office
- Miss out on hearing what’s happening for the day
- They can be unsure what they have to do
- They interrupt teachers who have to stop what they are doing (teaching a group/class) to help the late student
- Can arrive at their classroom and find that their class has moved or gone to a specialist and then waste time wandering around the school searching for their class
- Miss out on literacy/numeracy activities
- They find learning becomes disjointed and therefore, often more difficult
- Distract other students from their work when they arrive

Children who are late to school are formally recorded on the class roll which is then recorded in the school’s attendance records that are required to be sent to the Department of Education (DET).

It is very important for you to ensure your child is at school on time.

If your child is absent from school, you must write a note or verbally to let the school know why your child is/was absent. This is a formal requirement from the DET. There are electronic absence forms on our website you can complete that are emailed to the school. Or, ring the school and leave a message stating clearly your name, your child’s name, their class and the reason for the absence.

**Breakfast Club**

- Mondays
- Wednesdays
- Thursdays
- 8:40am - 8:55am
- All students welcome

**Head lice and Nits**

An information page is provided on our website.

Head checks will be conducted if head lice are observed or suspected. Most parents have given the school permission for head lice inspections so that staff can examine a child’s head for the presence of head lice. For those parents who have not given their permission to examine a child’s head, visual checks (observations without physically touching a child’s head) can be made without parental consent. If a child is examined or observed to have live head lice in their hair, they must be excluded from school until the day after appropriate treatment has commenced.

It is important to understand that treatment does NOT kill the eggs (nits). Unless ALL eggs are physically removed from the hair shaft, the eggs will hatch and the cycle of live head lice laying more eggs will start again. Regularly checking your child’s hair is vital. If your child does have live head lice or nits (eggs), please complete the necessary treatment and removal of eggs and then inform the school.

**Start Up Program**

Students have been working on the Excellence in Education Start Up Program. This program enables students and teachers to set up how their class will work for the rest of the year. It focuses on a series of core activities that include:

- Why we come to school
- Developing a class purpose, vision statement and how the school values look, sound and feel in their classrooms in terms of behaviour and their work and the effort they put into their work
- Setting personal learning and behaviour goals
- Rights and responsibilities
- School rules, behaviour and consequences
- Beginning and end of day procedures
- Cooperation and team work
- Commitment to their class

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**Our Values: Respect, Honesty, Care, Learning & Achievement**
Art Smocks

All Students require a long sleeve art smock to be able to participate in art classes. Students from last year should have an art smock still at school. New students require an art smock.

Any adult old long sleeve shirt is fine.

You can also purchase art smocks from shops such as Big W, Best and Less, OfficeWorks, K-Mart, etc.

A list of the days each class has Art most weeks is listed below.

Please help your child by ensuring they have a suitable art smock by that day. They will leave the art smock at school in the art room for the year.

<table>
<thead>
<tr>
<th>Monday</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday</td>
<td>23A, 12A</td>
</tr>
<tr>
<td></td>
<td></td>
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</tbody>
</table>

Library Borrowing at Albion Primary School

As part of the Library program at Albion Primary children are required to borrow and return books each week.

This program not only helps to develop literacy but also supports important organisational routines needed as adults.

Children need to have a bag to take their books home in. This helps to protect the books for use by other students.

Prep students received a library bag as part of their induction into school (the blue Albion PS bag).

A list of the days each class has Library most weeks is listed below.

Please help your child by ensuring they have a suitable Library bag on their Library day.

Sally Tikulin.

<table>
<thead>
<tr>
<th>Monday</th>
<th>Wednesday</th>
</tr>
</thead>
<tbody>
<tr>
<td>12A</td>
<td>56A</td>
</tr>
<tr>
<td>45A</td>
<td>34A</td>
</tr>
<tr>
<td>P1A</td>
<td>23A</td>
</tr>
<tr>
<td>P1B</td>
<td></td>
</tr>
</tbody>
</table>

Physical Education

Students should come prepared in suitable footwear and clothing for their physical education class. A list of days each class has PE most weeks is listed below.

<table>
<thead>
<tr>
<th>Monday</th>
<th>Wednesday</th>
</tr>
</thead>
<tbody>
<tr>
<td>23A</td>
<td>PMP P1A &amp; P1B (once preps are full time at school)</td>
</tr>
<tr>
<td>12A</td>
<td>45A</td>
</tr>
<tr>
<td>P1B</td>
<td>34A</td>
</tr>
<tr>
<td>P1A</td>
<td>56A</td>
</tr>
</tbody>
</table>

ALBION PRIMARY SCHOOL PARENTS’ CLUB

Albion Primary School Parents’ Club will continue to meet every Tuesday morning at 9.00am for a cuppa and a chat in the staff room. We would like to extend a warm welcome to all parents to come along.

What is a parent Club? The parent club is a group of parents within the school who work together for the benefit of the children at the school.

Aim The parent club provides a forum for all parents to discuss issues, exchange and share information and concerns. Parents supporting one another, and building a sense of community within the school.

Who can join – Membership is $2.00 and is open to all parents (or legal guardians) of students at the school.

School Banking

Please be aware that Student Banking day will be Tuesday this year.

If you are new to Albion and would like your child to start student banking, please see Jan at the office.
**Student of the Week 7th February**

<table>
<thead>
<tr>
<th>Class</th>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>P/1A</td>
<td>Say K’bru</td>
<td>For demonstrating our school value of ‘learning’ by participating during our classroom discussions &amp; having a go with all set tasks. Well done &amp; keep it up Say!</td>
</tr>
<tr>
<td>P/1B</td>
<td>Fide Kazim</td>
<td>For demonstrating our school values of ‘learning &amp; achievement’ by doing a great job of focusing on her work &amp; trying her best. Well done on a wonderful effort Fide!</td>
</tr>
<tr>
<td>1/2A</td>
<td>Mudrik Ahmed</td>
<td>For demonstrating our school values of ‘learning &amp; achievement’ by working independently &amp; trying his best with all set tasks. Congratulations on a great start to 2015!</td>
</tr>
<tr>
<td>2/3A</td>
<td>Faayaz Khondkar</td>
<td>For demonstrating our school values of ‘respect, honesty, care, learning &amp; achievement’ by having a great start to the new school year &amp; for displaying his beautiful manners in our classroom throughout the week. Well done &amp; keep it up Faayaz!</td>
</tr>
<tr>
<td>3/4A</td>
<td>Haylee Bissett</td>
<td>For demonstrating our school value of ‘care’ by always displaying thoughtfulness &amp; care towards her peers and teachers. Well done Haylee!</td>
</tr>
<tr>
<td>4/5A</td>
<td>Hamda Mohamed</td>
<td>For demonstrating our school value of ‘care’ by doing a great job of assisting our new students in the classroom. Thank you Hamda!</td>
</tr>
<tr>
<td>6A</td>
<td>Kayisha Brassil Jeremy Belicka Evy Nguyen Michelle Truong</td>
<td>For demonstrating our school values of ‘learning &amp; achievement’ by making the effort to record their independent reading over the summer holidays and showing it to their teacher on the first day back at school. Well done on a fantastic commitment to your learning!</td>
</tr>
<tr>
<td>ITALIAN</td>
<td>Amalia Vanderreyden</td>
<td>For demonstrating our school values of ‘learning &amp; achievement’ by displaying a super effort with her Italian pronunciation when singing. Well done Amalia!</td>
</tr>
<tr>
<td>ART</td>
<td>No award this week.</td>
<td></td>
</tr>
<tr>
<td>PE</td>
<td>No award this week.</td>
<td></td>
</tr>
<tr>
<td>LIBRARY</td>
<td>No award this week.</td>
<td></td>
</tr>
</tbody>
</table>