

Albion Primary School Council

Minutes of regular meeting – 19th June 2017

Meeting Opened: 7.20pm

Agenda Item	Business discussed	Action Arising	Who
Present	Diane Hanmer, Naomi Harper, Lupe Fiu, Mat Holmes, Jann Turner, Belinda Pollard, Florian Cadua, Andrea Murray, Adrienne Williamson,		
Visitors	Anne Fox		
Presiding Officer	Mat Holmes (President)		
Apologies	Mohammed Sheikh, Bridey Lokhurst-Blight		
Suspension of Standing Orders	<i>It was moved that Standing Orders be suspended so that Anne Fox, Senior Educational Improvement Leader, can inform school council of process for principal selection.</i> <i>Moved – Jann</i> <i>Seconded – Dianne</i> <i>CARRIED.</i>		
Principal Selection	Anne Fox presented.		
Standing Orders resumed	Standing Orders were resumed at 7.20pm		
Minutes of previous meeting	<i>It was moved that the minutes of the previous meeting, held on 15th May are a true and accurate record of the meeting.</i> <i>Moved - Jann</i> <i>Seconded – Andrea</i> <i>CARRIED</i>		
Business Arising	Bike policy nearly completed. Will be ready for next meeting	Complete policy	Adrienne
Correspondence	As per listing on agenda <i>It was moved that correspondence be approved.</i> <i>Moved - Mat</i> <i>Seconded – Naomi</i>		
Business Arising from Correspondence	Nil		

<p>Financial Report</p>	<p>Financial records for the month of May 2017 were presented. It was noted that the bank balances are as follows:</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 80%;">High Yield Account 10001</td> <td style="text-align: right;">\$152408.50</td> </tr> <tr> <td>Official Account 10002</td> <td style="text-align: right;">\$3204.20</td> </tr> <tr> <td>Term Deposit i4 Account 10010</td> <td style="text-align: right;">\$24092.08</td> </tr> <tr> <td>Term Deposit i5.2 10011</td> <td style="text-align: right;">\$47556.19</td> </tr> <tr> <td>Term Deposit i4.1 10012</td> <td style="text-align: right;">\$200000.00</td> </tr> <tr> <td>Term Deposit i5.1 10013</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>TOTAL School Funds</td> <td style="text-align: right;">\$427260.97</td> </tr> <tr> <td>Term Deposit i5 10014 (SSSO)</td> <td style="text-align: right;">\$158472.69</td> </tr> </table> <p>At end of 31st May 2017 the total school funds as at that date was \$427260.97 and that these figures had been ratified. It was also noted that payment of accounts from the official account by direct deposits and EFT totalled \$42 514.90 for May 2017 were ratified. Report GLBANK21002 was signed by the School Council President and School Principal. The General Ledger Balance Sheet as at 31st May 2017 was accepted as a true and fair representation of the school's financial position as at that date. Report GL21161 was signed by School Council President and School Principal.</p> <p>The 2017 auditor report was presented. It was noted that the school has already put into place the recommendations from the audit. It was also noted that thanks be given to Jan for the excellent job he does in managing the school accounts.</p> <p><i>It was moved that the financial reports for May be accepted and approved.</i> <i>Moved – Dianne</i> <i>Seconded - Lupe</i> <i>CARRIED</i></p>	High Yield Account 10001	\$152408.50	Official Account 10002	\$3204.20	Term Deposit i4 Account 10010	\$24092.08	Term Deposit i5.2 10011	\$47556.19	Term Deposit i4.1 10012	\$200000.00	Term Deposit i5.1 10013	\$0	TOTAL School Funds	\$427260.97	Term Deposit i5 10014 (SSSO)	\$158472.69	<p>Continue to implement auditor's recommendations</p>	<p>Jan, Adrienne</p>
High Yield Account 10001	\$152408.50																		
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Term Deposit i4 Account 10010	\$24092.08																		
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<p>Reports</p>	<p>Principal's Report As per written report. Community Engagement grant.</p>	<p>Talk with other parents about what they would like the school to do regarding</p>	<p>Parent reps</p>																

	It was asked if the parent reps could talk to parents to get their thoughts on how it can be used to help with the teaching and learning and how the parents can support students at home.	supporting them to support their child's learning	
	Albion Parents' Club Chocolates have been spent home (money to be used for Horticultural Day)		
	SPAM As per written report <i>It was moved that the Copyright, Dress Code (Student), Equal Opportunity and Administration policies be approved.</i> <i>Moved - Naomi</i> <i>Seconded – Matt</i> <i>CARRIED</i>	Implement policies	Staff
	Buildings & Grounds As per written report. <i>It was moved that the quote from SAS be the one to go with.</i> <i>Moved – Diane</i> <i>Seconded – Mat</i> <i>CARRIED</i>	Action SAS quote	Adrienne
	Junior School Council Red Nose Day – fundraiser next week		
	<i>It was moved that all reports be accepted and that all recommendations from reports be approved.</i> <i>Moved - Naomi</i> <i>Seconded – Matt</i> <i>CARRIED</i>		
General Business	Turkish/Cypriot Community 70th anniversary celebration Adrienne met this afternoon with members of the committee who are organising the celebration. They are looking to use the oval on 4 th March 2018 for the celebration. They are expecting up to 1000 people and including government dignitaries (last time they celebrated, the prime minister and state premier attended). They are wanting to set up a stage, portable toilets, generators marquees for food stalls, etc. They wanted to talk about if this would be at all possible and have a look for themselves and talk through logistics.	Contact organisers to let them know of in principle agreement	Adrienne

	<p>Concerns would be trucking over the running track, rubbish management, parking, power</p> <p>Council agrees in principle that this would be a nice community link and that we would</p>		
	<p>Football Jumpers</p> <p>A concern was raised that there might not be enough bigger sized football jerseys for students.</p> <p>That will be investigated and we'll purchase any sized jersey we need.</p>	Check jumpers	Jann

Meeting Closed: 8pm

Date of next meeting: 21st August @ 6pm