



Albion Primary School

Albion Primary School
Adelaide Street
Albion VIC 3020
Telephone: 9311 1325
93124045
Facsimile: 9311 3071
Email: albion.ps@edumail.vic.gov.au
ABN: 844 8945 3869

Our purpose is to educate all of our children and enable them to become effective members of society.

Newsletter No.1

10th February 2017

DIARY DATES

February

- 10th Interschool Sport Home game St Theresa's PS
17th Interschool Sport Home game Glengala PS
20th School Council
21st Prep-2 Parent Info sessions (2:20 OR 6:00)
22nd Year 3 – 6 parent/teacher interview
24th Interschool Sport Away game Mother of God PS

March

- 3rd Interschool Sport Home game St Peter's PS
6th Bunnings Sausage Sizzle
10th Interschool Sport Away game Sunshine PS
13th Labour Day Public Holiday
15th Family Fun evening picnic 5:30 – 7:30
17th Interschool Sport Away game Sunshine Christian School at Sunshine North PS
20th School Council
21st Interschool sport Away game Ardeer PS
22nd – 24th Year 4/5/6 camp to Echuca
31st End of Term -2:30pm Dismissal

April

- 18th (Tuesday) Term 2 Begins
21st Interschool Cross Country event at More Park
25th ANZAC Day public holiday
26th Swimming program commences (8 days)

School Website

<http://www.albionps.vic.edu.au>

You are able to access current information, newsletters, school calendar, notes for excursions, complete online absence notes and find out about our school's policies and other information. Take the time to have a look at it and we'd love your feedback. It is a continuing work in progress and things will be updated on a regular basis, so put the link into your favourites and keep visiting.

Our school website is also mobile friendly! It's like an app but better. You can save dates from the website directly into your mobile phone's calendar – no copying and pasting.

Please visit our website and view the short video on the home page. We are sure you will love how easy it will be keeping up to date with all that is going on at school. There are also some instructions on how to put the app on at the office.

Supervision of Students in the Yard Before and After School

Staff supervise children in the playground before school from 8:50 to 9:00 am and after school from 3:20 to 3:35 pm. Outside of these times supervision is the responsibility of parents/guardians. Also, children can only use the playground before or after school if they are supervised by their own parent or guardian.

Message from the Acting Principal

Welcome back to Albion Primary School for what promises to be an exciting year. A warm welcome is extended to those students and their families who are new to the school this year.

I encourage all parents to become involved and help us to continue to make Albion the wonderful school it is. Every effort is made to ensure the school offers the best possible learning environment for our children. There are times when decisions taken do not suit everyone but please be assured that we use the guiding principle of *what is best for our children* when making decisions.

I have included a diary of dates for your information. Please keep these dates handy but be aware that there may be changes at short notice.

Many of the activities listed will be elaborated on over the next few weeks so please keep a look out for the Newsletter, which is published regularly. Recent news is also published on the website and if you have the app or have signed up to receive newsletters electronically via email, the recent news is 'pushed out' periodically.

Our Values: Respect, Honesty, Care, Learning and Achievement

For our new parents a short summary of some of the formalities/activities follows:

School Council

A team of parents and teachers who assist with setting the long-term future of the school and maintaining oversight of the school's operation. School Council is not responsible for running the school – that is the job of the principal.

Parent Teacher Meetings

Two formal meetings are conducted during the year. The first will be held on Tuesday 21st February for children in Prep – 2. This will take the format of an information session for all parents of the classes. On Wednesday 22nd February, parents of children in years 3 – 6 will have parent/teacher interviews. The reason for the difference is that the P – 2 teachers have lots of individual contact with parents whereas the 3 – 6 teachers do not. Details have been sent home today. The second interview takes place early in term 3 and will take the form of a parent/teacher/student conference to discuss your child's learning and achievement. Details will be sent home at the end of term 2.

Parents' Club

A group of parents who meet regularly to support our school by planning and implementing a range of activities including: school banking, fundraising, school events. They usually meet in the staffroom on Tuesday mornings.

Staffing

Our staff for term 1:

P/1A	Tracy Quimbo
P/1B	Belinda Pollard
1/2A	Shelly Scarbrough
1/2B	Varushcka Moodley
3/4A	Donna George
3/4B	Jennifer Ryan
5/6A	Lorraine Parnis
5/6B	Wayne Haren
Physical	
Education	Marita Ryan
Performing Arts	Natalie Porter
Library	Sally Tikulin
Languages –Italian (P-2)	Mary Marchi
Student and Teacher Learning/ Program for Students With a Disability	Andrea Murray
Student Welfare/ Literacy support	Jann Turner
Education Support	Betty Batty
Education Support	Angela Paschalidis

Education Support	Sandra Spurr
Education Support	Kristy Hewat
Education Support	Tracey Taylor
Education Support	Lorraine Farrugia
Oral Language Consultant	Clinton McQueen
School Psychologist	Elizabeth Williams
School Speech Pathologist	Kiersten Broderick
Maintenance & Gardening	Ron Justice
Multi-Cultural Aide	Tram Nguyen
Business Manager	Jan Van Berendonk
Acting Principal	Adrienne Williamson

We welcome back Lorraine Parnis who has returned from family leave and a special welcome to new staff members, Varushcka Moodley and Natalie Porter.

Weekly Whole School Assembly

Our weekly whole school assembly will be held on most Friday afternoons commencing at approximately 3:00pm in the Village (P – 2 classroom building).

Parents are most welcome to attend.

Arriving On Time

It is most important that students participate fully in the school's programs and I would ask parents to make sure that their children are at school ready to commence work by 9:00am. Late arrival means that your child will miss out on lesson and activity introductions and interrupt the learning of other children. Your assistance with this matter is greatly appreciated.

School Council

The time has come to start the process of electing our new School Council.

School Council is responsible for a variety of areas of the school's operation and is the official conduit between the school and the community.

The School Council must meet 8 times a year. This usually works out to be two meetings a term. Last year, meetings were held on the third Monday of the month commencing at 6:00pm. Various sub committees meet prior to the meeting to develop recommendations for the full council meeting. Subcommittees should also meet twice a term.

The twelve member Albion Primary School Council is comprised of six elected parents, two community members, three elected staff members and the principal as the executive officer. Elected members are appointed for a 2 year term.

Our Values: Respect, Honesty, Care, Learning and Achievement

Last year there were four elected parents with two vacancies. Three of the parents' current term ends in March this year. These parents are able to stand for re-election. Therefore, we are looking for five parent members for the school council this year.

The timeline for the process is as follows:

- Monday 20th February – Call for nominations
- Monday 27th February – Close of nominations
- Wednesday 1st March – List of candidates and nominators will be displayed
- Monday 6th March – Ballot papers distributed (if number of nominations exceeds number of vacancies)
- Tuesday 14th March – Close of ballot
- Wednesday 15th March – Counting of votes and declaration of ballot
- Monday 20th March – Meeting to co-opt Community Members and the first meeting of the new School Council

Nomination forms will be available from the office on Monday 20th February.

School Injuries and Insurance

Parents and guardians are generally responsible for paying the cost of medical treatment for injured students, including any transport costs. Most medical costs will be refundable by Medicare. If you are a member of an ambulance or health insurance fund, you may also be able to claim transport or other expenses from the fund.

The Department of Education and Training does not hold accident insurance for school students.

Parents wishing to take out personal injury insurance for their children need to organise this privately.

Personal Items Brought to School by Students, Parents, Staff and Visitors

Private property brought to school by students, parents, staff and visitors is not insured. Albion Primary School and the Department of Education and Training do not accept any responsibility for any loss or damage. This includes cars parked in the car park. Therefore students, parents, staff and visitors are strongly advised to leave any unnecessary and valuable items at home.

Safety at School – Staff Car Park and School Crossing

I have noticed that some parents are using the car park at school is for school staff only. I have noticed parents/carers using the car part to drop off and pick up students before and after school. This is an unsafe practice. All parents should park

in the appropriate spaces outside of the school grounds. Please see me should you require further information or clarification regarding this matter.

I would also remind parents to use the school crossing on Adelaide St and also remind children to use it. The practice of calling children across the road away from the crossing is quite dangerous and may lead to a serious accident. We will be working with children at school to remind them of appropriate *Road Safety* practices and I would urge parents to remind children to use the crossing and model this behaviour.

Prep Children

Congratulations to our Prep children, parents and staff on their terrific start to the school year! The Prep children will commence full time attendance from Monday 6th March.

Working Together To Provide a Quality Education

We value your personal contribution to the school very highly. We acknowledge and appreciate the range of interests, skills and talents within our parent community and encourage you to contribute to our school's continued improvement. Your efforts are not only appreciated by the school but are also valued by your child. Suggestions for your involvement in the school are outlined below:

- Joining School Council Sub-committees and/or working parties
- Joining the Albion Parents Club and/or assisting with fund raising activities
- Assisting in classrooms
- Assisting with organisation for school events (eg school production & performances)
- Assisting with covering of library & other books
- Assisting with publicity for the school

Please note that a current Working with Children Check is required for all school volunteers.

If you are able to support our school in some of the ways mentioned above please contact me at school.

School Toilets

The toilet block between the library and canteen is for student use only. Parents who need to use a bathroom while at school are to use the bathroom located near the main office.

Regards

Adrienne Williamson

Policies

There are a number of documents/forms, policies and information on our school website that you should make yourself familiar with. They include:

- School Values
- Student Engagement policy
- Student Dress Code (Uniform) policy
- Sunsmart
- Bullying Prevention policy
- School Rules
- Homework Policy
- Excursion/Incursion policy
- Head Lice information
- Medication Authority form
- Absence notification form

If you are unable to access the website and would like to read any of the above documents, information or policies, please see Mrs Williamson at school.

Other policies that are available on request.

Fun Family Evening

Monday 15th March
5:30pm – 7:30pm

We invite all families to BYO picnic dinner and come along to have some fun together as a school community. There will be some activities that you can join in with and the opportunity to get together in a social situation. A separate poster will be sent home about this event.

Breakfast Club



Every day
8:40am - 8:55am
All students welcome



Head lice and Nits

An information page is provided on our web site. Head checks will be conducted if head lice are observed or suspected. Most parents have given the school permission for head lice inspections so that staff can examine a child's head for the presence of head lice. For those parents who have not given their permission to examine a child's head, visual checks (observations without physically touching a child's head) can be made without parental consent. If a child is examined

or observed to have live head lice in their hair, they must be excluded from school until the day after appropriate treatment has commenced.

It is important to understand that treatment does NOT kill the eggs (nits). Unless ALL eggs are physically removed from the hair shaft, the eggs will hatch and the cycle of live head lice laying more eggs will start again. Regularly checking your child's hair is vital. If your child does have live head lice or nits (eggs), please complete the necessary treatment and removal of eggs and then inform the school.

Start Up Program

Students have been working on the *Excellence in Education Start Up Program*. This program enables students and teachers to set up how their class will work for the rest of the year. It focuses on a series of core activities that include:

- Why we come to school
- Developing a class purpose, vision statement and how the school values look, sound and feel in their classrooms in terms of behaviour and their work and the effort they put into their work
- Setting personal learning and behaviour goals
- Rights and responsibilities
- School rules, behaviour and consequences
- Beginning and end of day procedures
- Cooperation and team work
- Commitment to their class

Art Smocks

All Students require a long sleeve art smock to be able to participate in art classes. Students from last year should have an art smock still at school. New students require an art smock.

Any adult old long sleeve shirt is fine.

You can also purchase art smocks from shops such as Big W, Best and Less, OfficeWorks, K-Mart, etc.

A list of the days each class has Art most weeks is listed below.

Please help your child by ensuring they have a suitable art smock by that day. They will leave the art smock at school in the art room for the year.

Monday – 12A, 12B

Tuesday – 34A, 34B

Wednesday – P1B, P1A

Thursday – 56A, 56B

Library

As part of the Library program at Albion Primary children are able to borrow and return books each week.

This program not only helps to develop literacy but also supports important organisational routines needed as adults.

Children need to have a bag to take their books home in. This helps to protect the books for use by other students. Prep students received a library bag as part of their induction into school (the blue Albion PS bag or the red tote bag).

A list of the days each class has Library most weeks is listed below.

Please help your child by ensuring they have a suitable Library bag on their Library day.

Sally Tikulin.

Tuesday – 12A, 12B, P1A, P1B

Wednesday – 34A, 34B, 56A, 56B

Physical Education

Students should come prepared in suitable footwear for their physical education class. A list of days each class has PE most weeks is listed below.

Monday – 34A, 34B, 12A

Wednesday – PMP for preps and year 1 students (once preps start full time), 56A, 56B, 12B

Friday – P1A, P1B, 34A, 34B

ALBION PRIMARY SCHOOL PARENTS' CLUB

Albion Primary School Parents' Club will continue to meet every Tuesday morning at 9.00am for a cuppa and a chat in the staff room. We would like to extend a warm welcome to all parents to come along.

What is a parent Club? The parent club is a group of parents within the school who work together for the benefit of the children at the school.

Aim The parent club provides a forum for all parents to discuss issues, exchange and share information and concerns. It is for parents

supporting one another, and building a sense of community within the school.

Who can join – Membership is \$2.00 and is open to all parents (or legal guardians) of students at the school.

School Banking

Please be aware that Student Banking day will be Tuesday this year.

If you are new to Albion and would like your child to start student banking, please see Jan at the office.

School Wide Positive Behaviours



Through the school's Start Up program, students have been working on the school values and expected behaviours in the classroom and non-classroom areas such as lining up areas, assembly, canteen, under breezeways, and so on. A new reward system has started at the school for students. Jigsaw pieces, indicating the school's values, are being given when students are 'caught' demonstrating the expected behaviours. They are aiming to collect all pieces of the jigsaw in order to complete the puzzle and be awarded a special certificate and prize.

Our Values: Respect, Honesty, Care, Learning and Achievement