

Student Absence

It is a requirement by the Department of Education that an explanation of absence be provided. You may contact the school by telephone or have a face-to-face conversation with the school approving the absence. Otherwise, please complete this note and return it to the office within two days of your child's return to school.

Student's Name: _____

Class: _____

Date of Absence/s:

Reason for Absence:

- Illness or injury
- Medical/dental appointment
- Religious observance
- Extended family holiday
- Parent choice
- Death in family
- Other

Explanation:

Parent's Signature _____

Date _____